

Raquette Lake Free Library

Annual Report For Public And Association Libraries - 2010

1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2010, except for questions related to the current library director/manager (questions 1.32 through 1.37).

1.1	Library ID Number	7600205460
1.2	Library Name	Raquette Lake Free Library
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Raquette Lake
1.6	Beginning Fiscal Reporting Year	1/1/2010
1.7	Ending Fiscal Reporting Year	12/31/2010
1.8	Address Status	00 (for no change from previous year)
1.9	Street Address	1 Dillon Road
1.10	City	Raquette Lake
1.11	Zip Code	13436
1.12	Four-Digit Zip Code Extension	0129
1.13	Mailing Address	P.O. Box 129
1.14	City	Raquette Lake
1.15	Zip Code	13436
1.16	Four-Digit Zip Code Extension	0129
1.17	Telephone Number (enter 10 digits only; enter N/A if no telephone number)	(315) 354-4005
1.18	Fax Number (enter 10 digits only; enter N/A if no fax number)	(315) 354-4005
1.19	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	cdufft@sals.edu
1.20	Library Home Page URL (Enter N/A if no home page URL)	www.sals.edu/raquettelake.shtml
1.21	Population Chartered to Serve (per 2000 Census)	132
1.22	Indicate the type of library as stated in the library's charter (select one):	ASSOCIATION
1.23	Indicate the area chartered to serve as stated in the library's charter (select one):	School District
1.24	During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract	N

to provide library services to residents of an area not served by a public library or due to a change to an existing contract. Answer Y for Yes, N for No.

- | | | |
|------|--|------------------------------------|
| 1.25 | Indicate the type of charter the library currently holds (select one): | Absolute |
| 1.26 | Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter | 02/11/1938 |
| 1.27 | Date the library was last registered | 06/11/1934 |
| 1.28 | Federal Employer Identification Number | 146002284 |
| 1.29 | County | Hamilton |
| 1.30 | School District | Raquette Lake Union Free School |
| 1.31 | Library System | Southern Adirondack Library System |

NOTE: For questions 1.32 through 1.37, report all information for the current library director/manager.

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|------|---|----------------------------------|
| 1.32 | Title of Library Director/ Manager (select one): | Ms. |
| 1.33 | First Name of Library Director/Manager | Carolynn E. |
| 1.34 | Last Name of Library Director/Manager | Dufft |
| 1.35 | NYS Public Librarian Certification Number | N/A |
| 1.36 | E-mail Address of the Director/Manager | N/A |
| 1.37 | Fax Number of the Director/Manager | (315) 354-4005 |
| 1.38 | Does the library charge fees for library cards to people residing outside the system's service area? | N |
| 1.39 | For the fiscal reporting year (questions 1.6 and 1.7) was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> vote held. If no, go to question 1.40. | Y |
| 1. | Name of municipality or district holding the vote | Raquette Lake Library Union Free |
| 2. | Indicate the type of municipality or district holding the vote | School District |
| 3. | Was this a Chapter 414 (Ed. Law §259.1.b)? | N |
| 4. | Dollar amount | \$9,000 |
| 5. | Was the vote successful? | Y |
| 6. | Date the vote was held (mm/dd/yyyy) | 05/18/2010 |
| 1.40 | For the fiscal year that ended in 2010, indicate the total percentage of the library's local public funding that was either subject to public vote(s) <u>or</u> that came from a previous appropriation(s) approved by public vote(s) still in effect. | 29% |
| 1.41 | | N |

Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.42.

- | | | |
|----|---|-----|
| 1. | Name of contracting municipality or district | N/A |
| 2. | Is this a written contractual agreement? | N/A |
| 3. | Population of the geographic area served by this contract | N/A |
| 4. | Dollar amount of contract | N/A |
| 5. | Enter the appropriate code for range of services provided (select one): | N/A |
- 1.42 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection. N

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	4,023
2.2	Adult Non-fiction Books	2,698
2.3	Total Adult Books (Total questions 2.1 & 2.2)	6,721
2.4	Children's Fiction Books	3,265
2.5	Children's Non-fiction Books	1,515
2.6	Total Children's Books (Total questions 2.4 & 2.5)	4,780
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	11,501

Other Print Materials

2.8	Total Uncataloged Books	23
2.9	Total Print Serials	55
2.10	All Other Print Materials	0
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	78
2.12		11,579

Total Print Materials (Total questions 2.7 and 2.11)

ELECTRONIC MATERIALS

2.13	Electronic Books	0
2.14	Local Databases	0
2.15	NOVELNY Databases	9
2.16	Other Databases	0
2.17	Total Databases (Total questions 2.14, 2.15 and 2.16)	9
2.18	Other Electronic Materials (includes all other materials in digital format such as e-serials, CD-ROMs, government documents, electronic files, reference tools, scores, maps, etc.)	1
2.19	Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)	10

ALL OTHER MATERIALS

2.20	Audio - Physical Units	463
2.21	Audio - Downloadable Titles	150
2.22	Video - Physical Units	1,416
2.23	Video - Downloadable Titles	0
2.24	All Other Materials (includes microform, films, slides, filmstrips, etc.)	0
2.25	Total Other Materials Holdings (Total questions 2.20 through 2.24)	2,029
2.26	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.19 and 2.25)	13,618

CURRENT SERIAL SUBSCRIPTIONS

2.27	Current Print Serial Subscriptions	55
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ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.28	Cataloged Books	458
2.29	All Other Print Materials	55
2.30	Electronic Materials	2
2.31	All Other Materials	266
2.32	Total Additions (Total questions 2.28 through 2.31)	781

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.10 and 3.49 through 3.57 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.48 for the 2010 calendar year.

LIBRARY SPONSORED PROGRAMS

3.1	Adult Program Sessions	7
3.2	Young Adult Program Sessions	0
3.3	Children's Program Sessions	11

3.4	All Other Program Sessions	0
3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	18
3.6	Adult Program Attendance	335
3.7	Young Adult Program Attendance	0
3.8	Children's Program Attendance	198
3.9	All Other Program Attendance	0
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	533

SUMMER READING PROGRAM

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2010 (check all that apply):

a.	Program(s) for children	No
b.	Program(s) for young adults	No
c.	Summer Reading at New York Libraries name and/or logo used	No
d.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used	No
e.	N/A	Yes
3.12	Library outlets offering the summer reading program	0
3.13	Children registered for the library's summer reading program	0
3.14	Young adults registered for the library's summer reading program	0
3.15	Total number registered for the library's summer reading program (total 3.13 + 3.14)	0
3.16	Children's program sessions - Summer 2010	0
3.17	Young adult program sessions - Summer 2010	0
3.18	Total program sessions - Summer 2010 (total 3.16 + 3.17)	0
3.19	Children's program attendance - Summer 2010	0
3.20	Young adult program attendance - Summer 2010	0
3.21	Total program attendance - Summer 2010 (total 3.19 + 3.20)	0

COLLABORATORS

3.22	Public school district(s) and/or BOCES	0
3.23	Non-public school(s)	0
3.24	Childcare center(s)	0
3.25	Summer camp(s)	0
3.26	Municipality/Municipalities	0
3.27	Literacy provider(s)	0
3.28	Other (describe using the State note)	0

3.29 **Total Collaborators (total 3.22 through 3.28)** 0

EARLY LITERACY PROGRAMS

3.30 Did the library offer early literacy programs?
(Enter Y for Yes, N for No) N

3.31 Indicate age group(s) (check all that apply):

- a. Birth - school entry No
- b. Parents and Caregivers No
- c. N/A Yes

3.32 Ages birth to school entry program sessions 0

3.33 Parent and/or caregiver program sessions 0

3.34 **Total program sessions (total 3.32 + 3.33)** 0

3.35 Ages birth to school entry program attendance 0

3.36 Parent and/or caregiver program attendance 0

3.37 **Total program attendance (total 3.35 + 3.36)** 0

3.38 Collaborators (check all that apply):

- a. Childcare center(s) No
- b. Public School District(s) and/or BOCES No
- c. Non-Public School(s) No
- d. Other (describe using the State note) No
- e. N/A Yes

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.39 Did the library offer programs for English
Speakers of Other Languages (ESOL)? (Enter
Y for Yes, N for No) N

3.40 Children's program sessions 0

3.41 Young adult program sessions 0

3.42 Adult program sessions 0

3.43 **Total program sessions (total 3.40 + 3.41 +
3.42)** 0

3.44 Children's program attendance 0

3.45 Young adult program attendance 0

3.46 Adult program attendance 0

3.47 **Total program attendance (total 3.44 + 3.45 +
3.46)** 0

3.48 Collaborators (check all that apply):

- a. Literacy NY (Literacy Volunteers of America) No
- b. Public School District(s) and/or BOCES No
- c. Non-Public School(s) No
- d. Other (describe using the State note) No
- e. N/A Yes

LIBRARY USE

3.49 Library visits (total annual attendance) 5,607

3.50 Registered resident borrowers 187

3.51 Registered non-resident borrowers 602

WRITTEN POLICIES (Answer Y for Yes, N for No)

- 3.52 Does the library have an open meeting policy? Y
 3.53 Does the library have a policy protecting the confidentiality of library records? N
 3.54 Does the library have an Internet use policy? Y
 3.55 Does the library have a disaster policy? N

ACCESSIBILITY (Answer Y for Yes, N for No)

- 3.56 Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)? Y
 3.57 Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)? N

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	1,854
4.2	Adult Non-fiction Books	521
4.3	Total Adult Books (Total questions 4.1 & 4.2)	2,375
4.4	Children's Fiction Books	852
4.5	Children's Non-fiction Books	180
4.6	Total Children's Books (Total questions 4.4 & 4.5)	1,032
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	3,407

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	3,598
4.9	Circulation of Children's Other Materials	402
4.10	Total Circulation of Other Materials (Total questions 4.8 & 4.9)	4,000
4.11	Grand Total Circulation Transactions (Total questions 4.7 & 4.10)	7,407
4.12	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	1,434

REFERENCE TRANSACTIONS

4.13	Total Reference Transactions	5,079
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INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14	TOTAL MATERIALS RECEIVED	416
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INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15	TOTAL MATERIALS PROVIDED	3,210
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5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2010.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to the OPAC from outside the library?	Y
5.4	Annual number of visits to the library's web site	0
5.5	Does the library use Internet filtering software on any computer?	N
5.6	Total number of Internet terminals used by the general public.	3
5.7	Number of users (in-library only) of public Internet computers per year	619
5.8	Type of connection on public Internet computers	DSL
5.9	Maximum speed of connection on public library Internet computers	1.6 - 3.0 Mbps
5.10	Do you offer WiFi to your patrons?	Y
5.11	Do you have interactive videoconferencing capability for public use?	N

6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	18.5
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BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	0
6.3	Vacant Library Director (certified)	0
6.4	Librarian (certified)	0
6.5	Vacant Librarian (certified)	0
6.6	Library Manager (not certified)	1
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	0
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	0.5
6.11	Vacant Other Staff	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	1.50
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	0
6.15	Salary - Entry Level Librarian (certified)	\$0
6.16	FTE - Library Director (certified)	0
6.17	Salary - Library Director (certified)	\$0
6.18	FTE - Library Manager (not certified)	1
6.19	Salary - Library Manager (not certified)	\$10,000

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2010.

7.1	1. Is governed by board-approved written bylaws.	Y
7.2	2. Has a board-approved written long range plan of service.	Y
7.3	3. Presents an annual report to the community.	Y
7.4	4. Has board-approved written policies.	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y
8.	Maintains a facility to meet community needs, including adequate:	
7.8	8a. space	Y
7.9	8b. lighting	Y
7.10	8c. shelving	Y
7.11	8d. seating	Y
7.12	8e. restroom (see instructions)	Y
9.	Has the equipment and connections necessary to facilitate access to information:	
7.13	9a. telephone	Y
7.14	9b. photocopier (see instructions)	Y
7.15	9c. microcomputer or terminal	Y
7.16	9d. printer	Y
7.17	9e. telefacsimile capability (see instructions)	Y
7.18	10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y
7.19	11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner' Regulations. (see instructions)	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	0
8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	18.5
8.7	Minimum Weekly Total Hours - Branch Libraries	0
8.8	Minimum Weekly Total Hours - Bookmobiles	0
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	18.50
8.10	Annual Total Hours - Main Library	1,194
8.11	Annual Total Hours - Branch Libraries	0
8.12	Annual Total Hours - Bookmobiles	0
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	1,194.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1.	Outlet Name	Raquette Lake Free Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1 Dillon Road
4.	Outlet Street Address Status	00 (for no change)
5.	City	Raquette Lake
6.	Zip Code	13436
7.	Four-Digit Zip Code Extension	0129
8.	Phone (enter 10 digits only)	(315) 354-4005
9.	Fax Number (enter 10 digits only)	(315) 354-4005
10.	E-mail Address	N/A
11.	Outlet URL	www.sals.edu/raquettelake.shtml
12.	County	Hamilton
13.	Outlet Type Code (select one):	CE
14.	Public Service Hours Per Year for This Outlet	1,194
15.	Number of Weeks This Outlet is Open	52
16.		Y

	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	
17.	Is the meeting space available for public use even when the outlet is closed?	Y
18.	Total number of non-library sponsored programs, meetings and/or events at this outlet	3
19.	Enter the appropriate outlet code (select one):	LO
20.	Who owns this outlet building?	Village
21.	Who owns the land on which this outlet is built?	Village
22.	Indicate the year this outlet was initially constructed	1937
23.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2009
24.	Square footage of the outlet	1,364
25.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	N
26.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
27.	<i>LIBID</i>	7600205460
28.	<i>FSCSID</i>	NY0613
29.	<i>Metropolitan Status Code</i>	NO
30.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
31.	<i>Outlet Structure Status</i>	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2010. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2010 to December 31, 2010)	
10.2	Number of voting library board positions stated in the library's charter.	5
10.3	Number of current <u>voting</u> positions on library board.	5
10.4	Have the members of the library board taken and filed the Oath of Office (public libraries <u>only</u>)?	N/A
10.5	The date trustees took the Oath of Office (mm/dd/yyyy)	N/A

10.6 The date the Oath of Office was filed with town N/A
or county clerk (mm/dd/yyyy)

BOARD MEMBER SELECTION

10.7 Enter Board Member Selection Code (select one): EA - board members are elected by the library association membership

List Officers and Board Members for the *2011 Calendar Year*. Complete one record for *each* board member.

BOARD PRESIDENT

10.8 Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant	Mrs.
10.9 First Name	Susan
10.10 Last Name	DeMarsh
10.11 Mailing Address	P.O. Box 63
10.12 City	Raquette Lake
10.13 Zip Code	13436
10.14 Phone	(315) 354-4861
10.15 E-mail Address	raqksuz@webtv.net
10.14 Term Expires - Month	August
10.16 Term Expires - Year (yyyy)	2013
1. Title of Board Member (select one):	Mr.
2. First Name of Board Member	James K.
3. Last Name of Board Member	Dillon
4. Mailing Address	P.O. Box 69
5. City	Raquette Lake
6. Zip Code (5 digits only)	13436
7. E-mail address	N/A
8. Office Held or Trustee	Treasurer
9. Term Expires	August
10. Term Expires - Year (yyyy)	2012
1. Title of Board Member (select one):	Mrs.
2. First Name of Board Member	Debi
3. Last Name of Board Member	Heinsler
4. Mailing Address	P.O. Box 14
5. City	Raquette Lake
6. Zip Code (5 digits only)	13436
7. E-mail address	N/A
8. Office Held or Trustee	Trustee
9. Term Expires	August
10. Term Expires - Year (yyyy)	2011
1. Title of Board Member (select one):	Mr.
2. First Name of Board Member	Kevin
3. Last Name of Board Member	Norris
4. Mailing Address	PO Box 33

5.	City	Raquette Lake
6.	Zip Code (5 digits only)	13436
7.	E-mail address	N/A
8.	Office Held or Trustee	Vice President
9.	Term Expires	August
10.	Term Expires - Year (yyyy)	2014
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Claudia
3.	Last Name of Board Member	Brewster
4.	Mailing Address	PO Box 333
5.	City	Raquette Lake
6.	Zip Code (5 digits only)	13436
7.	E-mail address	N/A
8.	Office Held or Trustee	Secretary
9.	Term Expires	August
10.	Term Expires - Year (yyyy)	2015

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.	Y
1.	Source of Funds	County
2.	Name of funding County, Municipality or District	Hamilton
3.	Amount	\$1,395
4.	Subject to Public Vote	N
5.	Written Contractual Agreement	N
1.	Source of Funds	Town
2.	Name of funding County, Municipality or District	Long Lake
3.	Amount	\$21,160
4.	Subject to Public Vote	N
5.	Written Contractual Agreement	N
1.	Source of Funds	School District
2.	Name of funding County, Municipality or District	Raquette Lake
3.	Amount	\$9,000
4.	Subject to Public Vote	Y
5.	Written Contractual Agreement	N
11.2	TOTAL LOCAL PUBLIC FUNDS	\$31,555

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	\$73
11.4	Central Library Aid (CLDA and/or CBA)	\$0
11.5	Additional State Aid received from the System	\$0
11.6	Federal Aid received from the System	\$0
11.7	Other Cash Grants	\$0
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$73

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0
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FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	\$0
11.11	Other Federal Aid	\$0
11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0

11.13 CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**OTHER RECEIPTS**

11.14	Gifts and Endowments	\$12,113
11.15	Fund Raising	\$2,832
11.16	Income from Investments	\$104
11.17	Library Charges	\$122
11.18	Other	\$713
11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$15,884
11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$47,512

11.21	BUDGET LOANS	\$0
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TRANSFERS

11.22	From Capital Fund (Same as Question 14.8)	\$0
11.23	From Other Funds	\$0
11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$0

11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2010 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$24,495
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11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$72,007
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12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$0
12.2	Other Staff	\$14,387
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$14,387
12.4	Employee Benefits Expenditures	\$2,874
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$17,261

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$8,463
12.7	Electronic Materials Expenditures	\$0
12.8	Other Materials Expenditures	\$1,226
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$9,689

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$0
12.11	From Other Funds (71OF)	\$0
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$0

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$0
12.14	From Other Funds (72OF)	\$28
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$28
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$5,008
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$5,036

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$117
12.19	Telecommunications	\$623
12.20	Binding Expenses	\$0
12.21	Postage and Freight	\$531
12.22	Other Miscellaneous	\$5,706
12.23	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$6,977

12.24	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$1,744
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DEBT SERVICE**Capital Purposes Loans (Principal and Interest)**

12.25	From Local Public Funds (73PF)	\$0
12.26	From Other Funds (73OF)	\$0
12.27	Total (Add Questions 12.25 and 12.26)	\$0
12.28	Budget Loans (Principal and Interest)	\$0
12.29	Short-Term Loans	\$0
12.30	Total Debt Service (Add Questions 12.27, 12.28 and 12.29)	\$0

12.31 TOTAL OPERATING FUND

DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30) \$40,707

TRANSFERS**Transfers to Capital Fund**

12.32	From Local Public Funds (76PF)	\$0
12.33	From Other Funds (76OF)	\$0
12.34	Total Transfers to Capital Fund (Add Questions 12.32 and 12.33; same as Question 13.8)	\$0

12.35 **Transfer to Other Funds** \$0

12.36 **TOTAL TRANSFERS** (Add Questions 12.34 and 12.35) \$0

12.37 **TOTAL DISBURSEMENTS AND TRANSFERS** (Add Questions 12.31 and 12.36) \$40,707

12.38 BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2010 \$31,300

12.39 **GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE** (Add Questions 12.37 and 12.38; same as Question 11.26) \$72,007

ASSURANCE

12.40 The Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy). 02/19/2011

FISCAL AUDIT

12.41	Last audit performed (mm/dd/yyyy)	N/A
12.42	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	N/A
12.43	Indicate type of audit (select one):	N/A

CAPITAL FUND

- 12.44 Does the library have a Capital Fund? Enter Y N
for Yes, N for No. If No, stop here. If Yes,
complete the Capital Fund Report.

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

REVENUES FROM LOCAL SOURCES

- 13.1 Revenues from Local Government Sources \$0
13.2 All Other Revenues from Local Sources \$0
13.3 **Total Revenues from Local Sources** (Add
Questions 13.1 and 13.2) \$0

STATE AID FOR CAPITAL PROJECTS

- 13.4 State Aid Received for Construction \$0
13.5 Other State Aid \$0
13.6 **Total State Aid** (Add Questions 13.4 and 13.5) \$0

FEDERAL AID FOR CAPITAL PROJECTS

- 13.7 **TOTAL FEDERAL AID** \$0

INTERFUND REVENUE

- 13.8 **Transfer from Operating Fund** (Same as
Question 12.34) \$0
13.9 **TOTAL REVENUES** (Add Questions 13.3,
13.6, 13.7 and 13.8) \$0

- 13.10 **NON-REVENUE RECEIPTS** \$0

- 13.11 **TOTAL CASH RECEIPTS** (Add Questions
13.9 and 13.10) \$0

- 13.12 **BALANCE IN CAPITAL FUND - Beginning**
Balance for Fiscal Year Ending 2010 (Same as
Question 14.11 of previous year, if fiscal year
has not changed) \$0

- 13.13 **TOTAL CASH RECEIPTS AND**
BALANCE(Add Questions 13.11 and 13.12;
same as Question 14.12) \$0

14. CAPITAL FUND DISBURSEMENTS

PROJECT EXPENDITURES

- 14.1 Construction \$0
14.2 Incidental Construction \$0

Other Disbursements

- 14.3 Purchase of Buildings \$0
14.4 Interest \$0
14.5 Collection Expenditures \$0
14.6 **Total Other Disbursements** (Add Questions
14.3, 14.4 and 14.5) \$0

14.7	TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$0
14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0
14.9	NON-PROJECT EXPENDITURES	\$0
14.10	TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$0
14.11	BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2010	\$0
14.12	TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$0

15. FEDERAL TOTALS

All questions in Part 15 are calculated. locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1	Total ALA-MLS	0.00
15.2	Total Librarians	0.46
15.3	All Other Paid Staff	0.23
15.4	Total Paid Employees	0.69
15.5	State Government Revenue	\$73
15.6	Federal Government Revenue	\$0
15.7	Other Operating Revenue	\$15,884
15.8	Total Operating Revenue	\$47,512
15.9	Other Operating Expenditures	\$13,757
15.10	Total Operating Expenditures	\$40,707
15.11	Total Capital Expenditures	\$0
15.12	Print Materials	11,579
15.13	Total Registered Borrowers	789
15.14	Other Capital Revenue and Receipts	\$0

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1	<i>LIB ID</i>	7600205460
16.2	<i>Interlibrary Relationship Code</i>	ME
16.3	<i>Legal Basis Code</i>	NP
16.4	<i>Administrative Structure Code</i>	SO
16.5	<i>FSCS Public Library Definition</i>	Y
16.6	<i>Geographic Code</i>	SD1
16.7	<i>FSCS ID</i>	NY0613

SUGGESTED IMPROVEMENTS

Library Name:	Raquette Lake Free Library
Library System:	Southern Adirondack Library System

Name of Person Completing Form:

Carolynn Dufft

Phone Number:

(315) 354-4005

Please share with us your suggestions for improving the *Annual Report*. Thank you!