

Raquette Lake Library

P.O. Box 129
Raquette Lake, NY 13436
(315) 354-4005

October 17, 2022

I. Calling meeting to order

Elizabeth Noonan, “Biz” called the meeting of the Raquette Lake Library to order on Monday, October 17, 2022, at 5:31PM at the RL Library. Present were Biz Noonan, Kathy Riehle, Jim Dillon, Jack Reagan, Colleen Walsh- by phone, andCarolynn Dufft. Also present was Nancy Grosselfinger. Absent:

Approval of August 20, 2022 minutes Biz made a motion to approve the August 20, 2022 minutes. Jim seconded the motion. All were in favor. So moved.

Public comment: none

Treasurer’s Report by Jim Dillon:

August report has not been received by Secretary.

- Income: \$6,463.25
- Expenses: \$9,328.13
- Checking: \$72,033.13
- Savings: \$42,726.93

September

- Income: \$2,936.51
- Expenses: \$9,255.25
- Checking: \$65,714.71
- Savings: \$42,754.07

Jim Dillon reported that the money has not been put into a CD yet. Jim has to go to Utica to do that transfer.

Biz Noonan made a motion to accept the Treasurer's report and Jack Regan seconded it. All were in favor. So moved.

II. Librarian’s Report as done by Carolynn Dufft:

Item Circulation:

Aug 2022: 661 Sept 2022: 378
Aug 2021: 621 Sept 2021: 324

ILL Out (Items Transferred to Fill Holds):

Aug 2022: 237 Sept 2022: 204
Aug 2021: 246 Sept 2021: 200

Meraki report (Outside WiFi users):

Aug 2022: 1,284 Sept 2022: 492
Aug 2021: 1,095 Sept 2021: 431

Jim Dillon made a motion to accept the Librarian Report. Jack Regan seconded it. All were in favor. So moved.

III. OLD BUSINESS

- Awnings: Jack Regan reported that he is waiting until spring to order the new awnings. Two awnings are being purchased at a cost of \$2,500 a piece. Jack will order them directly from the company and install them. Carolynn Dufft had some samples of the fabric colors. They were passed around for review. Everyone liked the green color. Jack will call the company to find out the number of weeks out for delivery so the order can be placed in a timely manner.
- Credit card payments via website, research is continuing. PayPal may be a choice.
- Carolynn Dufft is working with Chris regarding the switch over regarding Frontier. The cost will be a lot less, the promotional price will be for 2-3 years.
- Carolynn Dufft noted that the electric bills have been higher than normal and she will be tracking them over the next few months.
- Carolynn Dufft has some of the memorial plates ready to put on chairs.
- Audit: Sara Dallas emailed Biz Noonan with the names of three people who do audits. Discussion followed. Kathy Riehle made a motion authorizing Biz Noonan to get quotes from the three auditors which she will then email to the Board to vote on, Jack Regan seconded the motion. All in favor. So moved.
- Carolynn Dufft has been talking to Marco Cracchiolo about a language learning program called “Mango”. It has over seventy languages and costs \$3000 for three years or \$1,150 for one year. Library card holders can access the program. It would be good for foreign employees to learn better English. The Library could have an adult learning program. Discussion followed about trying the program out. Jim Dillon made a motion to purchase (subscription to) Mango

Languages for one year at a cost of \$1,150. Biz Noonan seconded the motion. All in favor. So moved.

- Carolynn Dufft would like to leave the 100 Anniversary banner up until May.

IV. New Business

- Annual Budget - the Board reviewed the 2022 Budget and discussed all line items for the 2023 Budget. Jim Dillion made a motion to accept the new Budget with expenses budgeted at \$66,200 and income budgeted at \$60,150. Biz Noonan seconded the motion. All in favor. So moved.

- An email has been sent to all Board members about the mandatory training from NY Library entitled “Effective Meetings Utilizing Parliamentary Procedure”. Webinar will be on October 27, 2023.

Public comment:

- Nancy Grosselfinger presented the Board with a photocopy of the Library’s recorded deed which she obtained at the Hamilton County Clerk’s office.

Executive Session

Biz Noonan made a motion to go into Executive Session to discuss an employee. Jim Dillon seconded the motion. All in favor. So moved.

The regular meeting resumed.

Biz Noonan made a motion to raise Sandy’s hourly pay to \$15.00.

2023 Meeting dates

- Monday, January 9, 2023 5:30 pm
- Monday, April 17, 2023 5:30 pm
- Saturday, August 19, 2023 10:00 am: Regular and Annual Meeting
- Monday, October 16, 2023 5:30 pm: Budget Meeting

Biz Noonan made a motion to adjourn the board meeting at 7:45 PM. Jim Dillon seconded it. All were in favor. So moved.

The next meeting is scheduled for Monday January 9, 2023, at 5:30 pm.

Respectfully submitted,
Katherine M. Riehle
Board of Trustees secretary