

Raquette Lake Free Library

1 Dillon Road
P.O. Box 129
Raquette Lake, NY 13436
(315) 354-4005

April 17, 2023 MEETING

I. Calling meeting to order

Elizabeth Noonan called the meeting of the Raquette Lake Library to order on Thursday, April 17, 2023 at 5:34 pm at the RL Library. Present: Elizabeth Noonan, Jim Dillon, Kathy Riehle, Dave Bull, Carolyn Dufft. Others present via phone: Colleen Walsh.

Guests: Michelle Cappelletti and Nancy Grosselfinger

II. Minutes: The January 9, 2023 minutes were reviewed by Trustees present. Biz Noonan made a Motion to accept the minutes with changes to Librarian's Report Item Circulation and ILL Out (Items Transferred to Fill Holds), second line, correcting December 2022 to December 2021. Second by Jim Dillon. All in favor. Motion Approved.

March 6, 2023 minutes were reviewed by Trustees present. Jim Dillon made a Motion to accept the minutes. Second by Biz Noonan. All in favor. Motion Approved.

III. Public comment: Nancy Grosselfinger commented that the minutes should reflect that the Annual Report referred to should be spelled out as the 2022 NYS Annual Report so that the public will know.

IV. Executive Session:

Biz Noonan made a Motion to go into Executive Session to discuss the Library Director's employment history and Salary. Second by Dave Bull. All in favor. Motion approved.

Biz Noonan made a Motion to close Executive Session and return to regular meeting at 6:54PM. Second by Dave Bull. All in favor. Motion approved.

Kathy Riehle made a Motion to accept the Library Director's salary and benefits as discussed in Executive Session. Second by Biz Noonan. All in favor. Motion approved.

Kathy Riehle was excused from the meeting and Jim Dillon took over recording minutes.

V. Treasurer's Report by Jim Dillon:

January

- Income: \$1,685.75
- Expenses: \$4,469.76
- Checking: \$51,576.04
- Savings: \$42,818.20

February

- Income: \$11,704.83
- Expenses: \$2,439.26
- Checking: \$60,841.61
- Savings: \$42,818.20

March

- Income: \$516.41
- Expenses: \$5,836.92
- Checking: \$55,521.10
- Savings: \$42,984.53

April

- Income: \$20,666.82
- Expenses: \$8,005.26
- Checking: \$68,182.66
- Savings: \$43,035.35

Biz Noonan made a Motion to accept the Treasurer's Report. Second by Dave Bull. All in favor. Motion approved.

Jill Dillon made a Motion to transfer \$30,000.00 to the Savings account from the checking account. Biz Noonan seconded motion. So Moved.

VI. Librarian's Report byCarolynn Dufft:

- Awnings: Deposit on AmExp card \$6,920.00 paid in two payments. Price included a \$500 discount. Awnings should be up by June.
- MANGO Languages goes until December (1/1 to 12/31). 70 users so far.

- Summer Programs: Wednesday, probably July 5th: Tie-Dye (Host: Kat Forsell sponsored by Long Lake); Tuesday July 18th: Winterberry Homestead - Traveling Farm at 5pm (Host: Carolynn); July 25th: storytime - Pirate theme at 11:30am (Host :Carolynn); August, Tuesday TBA Zoomobile (Host: Carolynn sponsored by Long Lake)
- Weeding books is nearly complete
- AmExp - mystery fees on new card to be checked out by Carolynn Dufft.
- Annual SALS Meeting - Kathy Riehle and Colleen Walsh are going to attend with Carolynn Dufft.
- Still researching for a wooden loon to replace the wooden bear
- Still working on the website

See full report attached.

Item Circulation:

Jan 2023: 109	Feb 2023: 157	Mar 2023: 108
Jan 2022: 195	Feb 2022: 157	Mar 2022: 127

ILL Out (Items Transferred to Fill Holds):

Jan 2023: 291	Feb 2023: 246	Mar 2023: 282
Jan 2022: 244	Feb 2022: 206	Mar 2022: 184

Meraki report (Outside WiFi users):

Jan 2023: 52	Feb 2023: 94	Mar 2023: 54
Jan 2022: 64	Feb 2022: 136	Mar 2022: 51

Previous Meraki report left out of Jan 9, 2023 minutes

Oct 2022: 202	Nov 2022: 69	Dec 2022: 50
Oct 2021: 222	Nov 2021: 86	Dec 2021: 34

Jim Dillon made a Motion to accept the Director’s report. Second by Dave Bull. All approved. So Moved.

VII. Old Business:

- Audit - the auditor asked to wait until after April but it is in the works
- Grant for Awnings - No grant so far, according to ADK Living
- Newsletter - nearly done
- SALS Annual Agreement - \$244.66 for Joint Auto, phone bill has not been settled

VIII. New Business:

- Carolyn Dufft - Indian Lake Library having a free class on computer use for people over 50 on Saturday April 22nd
- Sign up & bus but only a few days week. Carolyn Dufft to inquire with Kat Foresell
- Carolyn Dufft thanked the Board for getting back to her promptly through emails. Carolyn also said it would be helpful if Board members let her know when they are away.

PUBLIC COMMENT II:

Nancy Grosselfinger said there is approximately \$70,000 in savings. Sue Rollins at Indian Lake Library is willing to teach one on one computer use.

NEXT MEETING: Annual Meeting on Saturday August 19th, 2023. No amendments proposed tonight. Dave Bull will be up of election

Biz Noonan made a motion to adjourn the meeting at 7:38pm. Second by Dave Bull. All in favor. Motion approved.

Respectfully submitted:

Kathy Riehle

Secretary

Raquette Lake Library Board of Trustees