

Raquette Lake Free Library

1 Dillon Road
P.O. Box 129
Raquette Lake, NY 13436
(315) 354-4005

August 19, 2023 MEETING

I. Calling meeting to order

Elizabeth Noonan called the meeting of the Raquette Lake Library to order on Saturday, August 19, 2023 at 10:19am at the RL Library. Present: Elizabeth Noonan, Jim Dillon, Kathy Riehle, Dave Bull, Colleen Walsh,Carolynn Dufft.
Guests: Sarah Dallas, SALS Executive Director, and Nancy Grosselfinger

II. Minutes: The April 17, 2023 minutes were reviewed. Biz Noonan made a Motion to accept the minutes as presented. Second by Jim Dillon. All in favor. Motion Approved.

III. Public comment: None at this time

IV. Treasurer's Report by Jim Dillon:

May

- Income: \$701.83
- Expenses: \$4,358.00
- Checking: \$34,526.49
- Savings: \$73,088.05

June

- Income: \$34.89
- Expenses: \$4,760.74
- Checking: \$29,800.64
- Savings: \$73,176.24

July

- Income: \$7,657.85
- Expenses: \$8,363.07
- Checking: \$29,095.42
- Savings: \$73,271.81

The Booksale has brought in \$1,411.00 so far and there are a few days to go. More funds have come in but Carolynn Dufft has not turned them over to Jim Dillon yet. The two Linck CDs total \$7,641.28. The interest is paid quarterly and the interest goes back into the CD.

Biz Noonan made a Motion to accept the Treasurer's Report. Second by Colleen Walsh. All in favor. Motion approved.

V. Librarian's Report by Carolynn Dufft:

- Awnings: The Awnings have arrived. They have small scallops even though they were ordered without them. Discussion on where the awnings will be attached was inconclusive. They will be put up this summer/fall to make sure there are no problems with them.
- MANGO Languages has very strong usage. 194 sessions since October 21, 2022.
- Summer Programs: Tie-Dye was canceled due to rain and not rescheduled; Winterberry Homestead - was very good, there were lots of animals. Carolynn Dufft took lots of pictures. She would like to have them come back next summer. Pete and Chris were here for a Pirate Themed Magic show during Storytime. They also do balloons and bubbles program that Carolynn would like to do next summer; Storytime - went well; Zoomobile went very well. There was a good showing of people in attendance at all programs.
- The projector screen was loaned out.
- Books have been weeded out.
- AmExp - the mystery fees have been removed.
- Annual SALS Meeting - Carolynn Dufft and Colleen Walsh are attended.
- Regarding the wooden bear, Carolynn Dufft still has not found anyone to do the loon. Kathy Riehle suggested Jay Scott of Blue Mountain Lake. Dave Bull asked how big the loon carving will be. Carolynn replied that she wants it tall enough so that children cannot climb on it, up on a platform. The Loon could be rising up with its wings out.

- The website is always being worked on.

See full report attached.

Item Circulation:

April 2023: 160	May 2023: 188	June 2023: 349	July 2023: 750
April 2022: 177	May 2022: 219	June 2022: 219	July 2022: 768

ILL Out (Items Transferred to Fill Holds):

April 2023: 231	May 2023: 240	June 2023: 294	July 2023: 223
April 2022: 153	May 2022: 132	June 2022: 177	July 2022: 226

Meraki report (Outside WiFi users):

April 2023: 49	May 2023: 114	June 2023: 220	July 2023: 591
April 2022: 67	May 2022: 180	June 2022: 393	July 2022: 1,196

Colleen Walsh made a Motion to accept the Director’s report. Second by Kathy Riehle. All approved. So Moved.

VI. Old Business:

- Credit Card Payments - Biz Noonan will check with Sue Norris at St. Williams to see what platform they use.
- Audit - Biz Noonan has been unsuccessful in finding an auditor. She asked what our By-Laws say regarding when and how it needs to be completed. It was suggested by Sarah Dallas, SLA ED, that Biz Noonan should reach out to Kathy Naffalie from Crandall Library in Glens Falls to find out who they use. Also check with Wanda Bruchies at Mid-York Library System for any suggestions. There is an auditor in Lowville that a non-profit in Old Forge has used successfully.
- Newsletter was sent out in June and donations have been coming in.
- Jim Dillon explained that the Library is funded through taxes.Carolynn Dufft has been receiving phone calls from the NYS Comptroller's office regarding a problem with exceeding the tax cap for increasing the amount of taxes the Library received one year. Sarah Dallas, SAL ED, will do some

- research on when you exceed the tax cap and she will let us know what we have to do.
- Website - Everything is up to date and the required items are up on the site. Biz Noonan noted that the photos on the website cut off the people's heads and asked if that could be corrected.
 - The Book Sale ends tomorrow.Carolynn Dufft will pack them up and they go to a warehouse in Ithaca and they are sold by a Friends of the Library group there.

VII. New Business:

- SALS Annual Meeting- Carolynn Dufft said it was really good and next year will be held in Lake George. The meeting theme will be "Messages from the Holocaust". There is a traveling exhibit going from Library to Library. Carry Warren is backing it.
- Sarah Dallas, Executive Direct of SALS spoke to the Board of Trustees. She let us know about the long range plan. We have a new Meraki. There are four counties in SALS (Southern Adirondack Library System). Jack will continue to help us with our Website. Americans With Disabilities Act have come up with changes for Websites to be accessible for all persons. JA Budget covers six IT specialists that Carolynn Dufft will have access to use. It costs \$14.00/month.
- Sarah Dallas talked to the Board about book bans. There is someone who is challenging books in the Galloway School. Every parent has the right to decide what their children read and learn. "Unite Against Book Bans" is an online site that you can sign up with to get on their mailing list. Very important information on how to deal with people who are against certain books.
- Sarah Dallas noted that we need to review our "Collection Development Policy" and "Challenge Policy" and suggested that we look at it again and tweak it. Ours is short and good but we should have language limiting the area in which people live and have the right to challenge our Library's books. We need a review process. We need to treat all challenges the same way.
- We need to start now for next year's construction loan requests if we are thinking about new construction at the Library.
- New Trustees need two hours of webinars on Library Board policies etc. Dave Bull needs the link emailed to him. On August 23rd is webinar on Book Bans. Library staff are not to interfere with what patrons take out.
- Biz Noonan thanked Sarah Dallas for being so helpful over the years.

PUBLIC COMMENT II:

Nancy Grosselfinger commented

- that we are extremely fortunate to have Sarah Dallas, a national expert on libraries.
- asked how long the Anniversary sign was staying in place.
- She would like to see two or three paragraphs on the history of the Library on the Website.
- She previously sent information regarding the ballot from the last election. The 2022 School Ballot did not include an increase for the Library.
- Our State Report needs to be amended in regard to Library usage while it is closed, “accessible”. Carolynn Dufft can amend that.

NEXT MEETING: BudgetMeeting on Monday October 16 2023 at 5:30pm.

Biz Noonan made a motion to adjourn the meeting at 11:30 am. Second by Colleen Walsh. All in favor. Motion approved.

Respectfully submitted:

Kathy Riehle

Secretary

Raquette Lake Library Board of Trustees