

# Raquette Lake Library

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**January 8, 2024**

## **I. Calling meeting to order**

Elizabeth “Biz” Noonan, called the meeting of the Raquette Lake Library to order on Monday, January 8, 2024, at 5:35PM at the RL Library. Present were Biz Noonan, Kathy Riehle, Jim Dillon, Dave Bull and Colleen Walsh- by phone, and Carolynn Dufft.

**Approval of October 16, 2023 minutes** Jim Dillon made a motion to approve the October 16, 2023 minutes with two changes. 1. Under Annual Budget, second sentence removed. Jim didn't say he was going to ask for an increase to the Library support funds. 2. Under Public Comment, last sentence removed. There is no Comptroller's Audi. Biz Noonan seconded the motion. All were in favor. So moved.

**Public comment:** No public comment.

## **Treasurer's Report by Jim Dillon:**

### **October**

- Income: \$3,040.55
- Expenses: \$7,782.93
- Checking: \$33,238.00
- Savings: \$73,469.71

### **November**

- Income: \$553.27
- Expenses: \$2,533.92
- Checking: \$31,257.35
- Savings: \$73,664.94

### **December**

- Income: \$1,537.04
- Expenses: \$6,422.66

- Checking: \$26,371.73
- Savings: \$23,741.66

Jim reported that as of end of year 2023 we took in \$75,216.27 and spent \$97,054.24 (actual \$67,054.24 because included \$30,000 moved to Savings). Biz Noonan made a motion to accept the Treasurer's report and Kathy Riehle seconded it. All were in favor. So moved.

**II. Librarian’s Report as done byCarolynn Dufft:**

**Item Circulation:**

Oct 2023: 228	Nov 2023: 145	Dec 2023: 179
Oct 2022: 159	Nov 2022: 194	Dec 2022: 120

**ILL Out (Items Transferred to Fill Holds):**

Oct 2023: 221	Nov 2023: 159	Dec 2023: 269
Oct 2022: 202	Nov 2022: 206	Dec 2022: 205

**Meraki report (Outside WiFi users):**

Oct 2023: 202	Nov 2023: 69	Dec 2023: 50
Oct 2022: 222	Nov 2022: 86	Dec 2022: 34

Carolynn Dufft reported:

1. Mango now offers American Sign Language and Carolynn would like to add it for a cost of \$375/year. Mango renewal cost is \$1,150, the same as last year. There were a total of 454, 81 web sessions, 373 mobile sessions. Sessions averaged 22 min 16 sec.
2. Carolynn has lightbulbs and batteries, just need to put them in.
3. Would like to have Winterberry Homestead added to the Summer programs. They were a hit last summer. They are a traveling farm and have a bubbles + program.
4. The website is done and meets the minimum standards.
5. Book weeding is about half done.
6. Carolynn purchased some sensory floor tiles for the children’s reading area and some sensory items for the kids to play with.
7. Carolynn received our share of SALON Overdrive, it will cost us \$43.17 in 2024.

Biz Noonan made a motion to accept the Librarian Report. Jim Dillon seconded it. All were in favor. So moved.

**III. OLD BUSINESS**

- Awnings - Will finish putting up brackets for awnings in the spring. Carolynn received the flat edged valances for the awnings.
- Biz has been talking to Elizabeth Blakely who set up St Williams' online donation plate form, it is in the works.
- Carolynn Dufft check with John, the woodcarver in Old Forge in late spring to see what he has created.
- The Library's Long Range Plan needs to be updated by 2025. Something for the Trustees to start thinking about.
- Biz Noonan asked Trustees to review the Collection Development and Challenge Policy and let Biz know if any changes need to be made. Biz will look for approval at the next meeting.

#### **IV. New Business**

- Carolynn Dufft mentioned that she would like the end of April be the goal to have the newsletter done.
- Carolynn Dufft has received the MVLS/SALS Joint Automation Project Agreement. It is many pages long and needs to be approved and signed in April. Carolynn gave Kathy Riehle the pages that she printed out and Carolynn will email the whole document to Kathy and Dave Bull. Jim Dillion made a motion to have the President sign the Agreement. Second by Kathy Riehle. All in favor. So moved.
- Carolynn Dufft asked for that the yearly review for raises for the staff be on the agenda for the next meeting so that it can be included in the next budget.

Biz Noonan made a motion to adjourn the board meeting at 6:18pm. Kathy Riehle seconded it. All were in favor. So moved.

The next meeting is scheduled for Monday April 15, 2024, at 5:30 pm.

Respectfully submitted,  
 Katherine M. Riehle  
 Board of Trustees secretary