

Raquette Lake Library

P.O. Box 129
Raquette Lake, NY 13436
(315) 354-4005

August 17, 2024

I. Calling meeting to order

Elizabeth Noonan (Biz Noonan) called the regular meeting of the Raquette Lake Library to order on Saturday, August 17, 2024, at 10:21AM at the RL Library. Present were Biz Noonan, Colleen Walsh, David Bull, Jim Dillon, and Carolynn Dufft. Kathy Riehle joined by Zoom.

Approval of Minutes: Jim Dillon made a motion to approve the April 15, 2024 minutes with the addition of Kathy Riehle to attendees listed. Biz Noonan seconded the motion. All were in favor. So moved.

Public comment: Nancy Grosselfinger noted that the census shows that 52% of voters in Raquette Lake are over 65 years of age, there are 10 children. She suggested that the Trustees take a look at these kinds of things when making decisions because this will have an impact on budgeting, programming, etc. going forward.

Treasurer's Report by Jim Dillon:

Jim Dillion reported that he had mailed out the July Treasurer's Report. Jim Dillon asked that a thank you note be sent to Jack Regan and his crew for putting up the awnings. There has been a lot of good feedback on the awnings. Book sales have brought in \$3,297.00 the day of and more money that has come in since. The raffles and donations brought in \$1,157 and 185.00, respectively. Jim said it was a very good book sale, one of the highest.

May

- Income: \$714.28
- Expenses: \$5,469.60
- Checking: \$37,502.77
- Savings: \$23,905.42

June

- Income: \$2,918.00
- Expenses: \$4,826.37

- Checking: \$35,595.20
- Savings: \$23,905.42

July

- Income: \$5,248.28
- Expenses: \$6,625.41
- Checking: \$34,218.07
- Savings: \$23,905.42

Biz Noonan made a motion to accept the Treasurer's report and David Bull seconded it. All were in favor. So moved.

Biz Noonan paused the meeting at 10:37am; Biz Noonan reopened the meeting at 10:39am.

II. Librarian's Report as done byCarolynn Dufft:

No report was available. Jim Dillon made a motion that Carolynn Dufft will submit her report by email to the Trustees within a week. Second by Colleen Walch. All in favor. So moved.

III. OLD BUSINESS

- Kathy Riehle had to leave the meeting and Jim Dillon took over recording the minutes.
- Long Range Plan - Needs to be reviewed and approved. To be taken up at next meeting.
- Collection Development and Challenge Policy was reviewed. Jim Dillon made a motion to accept Challenge Policy. Second by Colleen Walsh. All in Favor. Carolyn Dufft said that people em to be satisfied with the Challenge Policy. Biz Noonan said it should be left as is. It is in Docs and on the website.
- Biz Noonan reported that Audit arrangements are in progress.

IV. New Business

None

EXECUTIVE SESSION

Biz Noonan made a motion at 10:48am to adjourn to Executive Session to discuss compensation of employees. Second by Colleen Walsh. Nancy Grosselfinger left meeting, and Carolyn Dufft excused herself.

Biz Noonan made a motion to return to Regular Meeting at 11:41am Second by David Bull. All in favor.

- Carolynn Dufft said of Sandy's hours "6-12 was authorized" between Carol and Sandy, so now she uses Sandy for 12 hours. This will put us over the \$30,000 budgeted for staff. Previously part time June, July, and August: Sandy schedule is 9 hour week other 8 months is 12 hours/week. Agreed to shoot for 6 to 8 hours for Sandy from September to December. There is no change for Carolynn Dufft for now.

Biz Noonan made a motion to adjourn the board meeting at 12:06 pm. David Bull seconded it. All were in favor. So moved.

The next scheduled meeting is Monday October 21, 2024 at 6:30pm.

Respectfully submitted,
Katherine M. Riehle
Board of Trustees secretary

2024 Librarian's Report, Old and New Business for Saturday, 10:30am, 2024 Board Meeting

Librarian's Report:

Stats for April, May, June, July 2024, for Regular Board Mtg August 10, 2024 board meeting:

Item Circulation:

2024 July 718

2023 July 750

2024 June 312

2023 June 349

2024 May 211

2023 May 188

2024 Apr 165

2023 Apr 160

ILL Out (Items Transferred to Fill Holds):

2024 July 214

2023 July 233

2024 June 294

2023 June 240

2024 May 191

2023 May 240

2024 Apr 223

2023 Apr 231

Our Meraki report (WiFi users) for Months April, May, June, July 2024:

2024 July 481

2023 July 591

2024 June 161

2023 June 220

2024 May 88

2023 May 114

2024 Apr 53

2023 Apr 49

ILL deliveries are on M, W, F (This is for the north country Libraries, LGL, IND, ILT, RLL)

Our Item Circulation and ILL Out (Items Transferred to Fill Holds) are on par for 2024 and 2023. With WiFi being more accessible to local and summer homes, there is a decrease in our WiFi use from 2023.

Surprisingly, more so in July (down 110), then in June, May, April (down 59, 26, up 4, respectively).

It has been a consistently busy summer. Storytime was well attended until these last 2 Tuesday in August, but that is usual as summer is winding down and children are going back to school.

Our children's programs were well received this summer. We had a total of 5 children's programs and 1 adult program

The grand total of the 2024, August 10, book sale was \$3,741. I have received some more money from people, saying they had taken books and had money to give. Approximately \$30-40 more that I put in our donation jar. Even with our sign "ALL BOOKS ARE FREE – DONATIONS GREATLY APPRECIATED", people are very generous.

All of the above information will be available on the 2024 NYS Annual Report in April 2025.

Sent to board via google docs: 8/30/2024