

# **Raquette Lake Library**

P.O. Box 129

Raquette Lake, NY 13436

(315) 354-4005

**October 21, 2024**

## **Call meeting to order**

Elizabeth “Biz” Noonan, called the meeting of the Raquette Lake Library to order on Monday, October 21, 2024 at 5:47pm at the RL Library. Present were Biz Noonan, Kathy Riehle, Jim Dillon, Dave Bull, and Carolynn Dufft. Also present was Nancy Grosselfinger.

**Approval of August 17, 2024 minutes** Biz Noonan made a motion to approve the August 17, 2024 minutes with the addition of the Librarian’s Report. Jim Dillon seconded the motion. All were in favor. So moved.

**Public comment:** Nancy Grosselfinger asked that her name be included in the August 17, 2024 minutes. Nancy would like the minutes to show names of programs and number of adults and children for future reference. They should be in the Librarian’s Report. Nancy said that she emailed Carolynn Dufft about Senator Smallen’s pamphlets for summer reading. Nancy said that it should be reflected in the Librarian’s Report, she didn’t see it. Nancy also said that the CommunityReport is not on the website. Carolynn Dufft noted that the 2024 report will be posted at the end of January 2025. Carolynn Dufft noted that the 2023 Community Report is on the website.

Biz Noonan made a motion to correct the August 17, 2024 minutes to include Nancy Grosselfinger’s name under attendance. Dave Bull seconded motion. All in favor. So moved.

## **Treasurer’s Report by Jim Dillon:**

### **August**

- Income: \$9,347.36
- Expenses: \$5,981.41
- Checking: \$37,584.02
- Savings: \$cut off on print out

### **September**

- Income: \$1,479.40

- Expenses: \$5,104.02
- Checking: \$33,959.40
- Savings: \$24,022.28

Jim reported that October has been a quiet month. October report not complete yet. Biz Noonan made a motion to accept the Treasurer's report and Kathy Riehle seconded it. All were in favor. So moved.

**Librarian’s Report as done by Carolynn Dufft:**

**Item Circulation:**

Aug 2024: 581	Sept 2024: 324
Aug 2023: 742	Sept 2023: 348

**ILL Out (Items Transferred to fill holds)**

Aug 2024: 186	Sept 2024: 176
Aug 2023: 206	Sept 2023: 225

**Meraki (Outside WiFi Users)**

Aug 2024: 446	Sept 2024: 226
Aug 2023: 577	Sept 2023: 299

Carolynn Dufft reported that numbers are down for August and September.

Biz Noonan made a motion to accept the Librarian Report. Dave Bull seconded it. All were in favor. So moved.

**OLD BUSINESS**

- Long Range Plan dated 2021-2025 was reviewed prior to the meeting by Trustees. Biz Noonan asked if anyone had any changes. Goals were reviewed and Biz Noonan would like to keep them the same. Trustees are to keep reviewing and let Biz Noonan know if they have any changes or updates.
- Community Survey - The 2020 survey is on the website. Biz Noonan would like to do an updated Community Survey. It can be done online through the website or pick up a paper survey at the Library. Carolynn Dufft will check if we can use SurveyMonkey through SALS.
- There is no news on the search for a new loon carving. Dave Bull said he will check with the Minoa BOCES to see if they have a wood shop program that could make one.

Carolynn Dufft will check with Jay Scott. Carolynn didn't get a chance to talk to John in Old Forge about it.

### **NEW BUSINESS**

Casey Kelly, head of the Legion in Inlet is putting up banners in Inlet and Raquette Lake. The Legion wants to put up two posts with a cross bar, next to the rock on the Library property, to hang three banners: one will be a legion banner, the other two will be for the two men the Legion is named after, who were both Raquette Lake residents. They want to install it next spring. Jim Dillon made a motion to approve the installation after the Legion submits a preliminary plan. Second by Biz Noonan. All in favor. So moved.

### **2025 Meeting dates**

Proposed Meeting date for 2025 were reviewed and accepted as follows:

Monday, January 13, 2025 5:30pm

Monday, April 14, 2025 5:30pm

Saturday, August 23, 2025 at 10:00am: Regular and Annual Meeting

Monday, October 20, 2025 5:30pm: Budget Meeting.

**Annual Budget** - the Board reviewed the 2024 Budget and discussed all line items for the 2025 Budget. Jim Dillon made a motion to accept the new Budget with expenses budgeted at \$65,800 and income budgeted at \$65,800. Biz Noonan seconded the motion. All in favor. So moved.

Biz Noonan made a motion to adjourn to executive session at 7:24 pm to discuss employees' salaries. Kathy Riehle seconded it. All were in favor. So moved.

The Trustees adjourned the Executive Session and returned to the regular meeting at 7:52pm. Biz Noonan made a Motion to accept the Library Director's salary and benefits and library assistant's salary as discussed in Executive Session. Second by Jim Dillon. All in favor. Motion approved.

Biz Noonan made a motion to adjourn the meeting at 8:04 pm. Dave Bull seconded the motion. All in favor. So moved.

The next meeting is scheduled for Monday January 13, 2025 at 5:30 pm.

Respectfully submitted,  
Katherine M. Riehle  
Board of Trustees secretary