

Raquette Lake Library

P.O. Box 129
Raquette Lake, NY 13436
(315) 354-4005

October 20, 2025

Call meeting to order

Elizabeth “Biz” Noonan, called the meeting of the Raquette Lake Library to order on Saturday October 20, 2025 at 5:38 pm at the RL Library. Present were Biz Noonan, Jim Dillon, Kathy Riehle, and Carolynn Dufft. Present by phone: Dave Bull, and Colleen Walsh. Also present: KC Kelly, Nancy Grosselfinger.

Approval of August 23, 2025 minutes Jim Dillon made a motion to approve the August 23, 2025 minutes. Biz Noonan seconded the motion. All were in favor. Motion carried.

Public comment: KC Kelly of American Legion Post #1402 gave an update on the banner program, including an update on the kiosk outside the Library. The cost of adding trim and painting the kiosk cost less than \$100.00. KC Kelly asked if the Board would consider paying for the upkeep of the banners in the kiosk at the cost of \$100.00 a year. KC Kelly gave the Board members a gift bag from the Legion as a token of their appreciation. KC Kelly also shared that Brian Lamphear is researching solar led lighting for the kiosk and memorial stone. Carolynn Dufft reported Thant she is getting good responses from patrons on the sign.

Kathy Riehle made a motion to donate \$100.00 a year for banner upkeep to the Legion banner program, be paid over five years for a total of \$500.00. Second by Biz Noonan. All in favor. So carried.

2. Nancy Grosselfinger provided muffins to celebrate Jim Dillon receiving a Tip of the Cap award from LivingAdk. She let the board know that at a Raquette Lake School Board meeting it was discussed to give the library funds, collected with the school taxes, to another library. The Library tax is levied only for the Raquette Lake Free Library. Biz Noonan will reach out to President Aris Bird.

Treasurer’s Report:

The October 2025 Treasurer’s Report was mailed out to all Trustees and the Librarian by Jim Dillon prior to the meeting. Jim reported that the can deposits are being done again. We received \$521.65. We also received a \$100.00 donation and one membership. Debbie Haynes was over paid last month and she returned the check. Jaime mailed a corrected check to her. Carolynn didn’t know what the DAN CHALL Fund is.

Biz Noonan made a motion to accept the Treasurer's report. Second by Kathy Riehle. All in favor. Motion carried.

August

- Income: \$5,660.56
- Expenses: \$7,646.18
- Checking: \$41,451.63
- Savings: \$24,342.19
- CD: \$52,507.03

Sept

- Income: \$2,995.02
- Expenses: \$4,270.52
- Checking: \$40,176.23
- Savings: \$24,417.96
- CD: \$52,507.03

Oct

- Income: \$665.58
- Expenses: \$2,679.59
- Checking: \$38,162.02
- Savings: \$24,451.82
- CD: \$52,507.03

Librarian's Report byCarolynn Dufft:

Carolynn reported that Meraki is down due to more homeowners getting internet connections in their camps. Weeding of books has started and going well. Will be starting on memory plates for books soon.

Biz Noonan made a motion to accept Librarian's minutes, second by Kathy Riehle. All in favor. So carried.

Item Circulation:

April 2025: 212.	May 2025: 206	Jun 2025: 306.	July 2025: 723
April 2024: 165	May 2024: 211	Jun 2024: 312.	July 2024: 718

Aug 2025: 598 Sept 2025: 354
Aug 2024: 581 Sept 2024: 324

ILL Out (Items Transferred to fill holds)

April 2025: 200 May 2025: 197 Jun 2025: 184 July 2025: 229
April 2024: 223 May 2024: 191 Jun 2024: 294 July 2024: 214

Aug 2025: 228 Sept 2025: 203
Aug 2024: 186 Sept 2024: 176

Meraki (Outside WiFi Users)

April 2025: 34 May 2025: 68 Jun 2025: 153 July 2025: 386
April 2024: 53 May 2024: 88 Jun 2024: 161 July 2024: 481

Aug 2025: 423 Sept 2025: 197
Aug 2024: 446 Sept 2024: 226

OLD BUSINESS

- Biz Noonan reported that she has quotes for tree removal from Levi's \$1200-1500 and Walt Parent \$2,000. She will contact Pierre Tetrault and Tychwin Williams for quotes. Motion by Jim Dillon that Biz follow through with getting quotes and hire person with the best quote then email the Board with information. Second by Kathy Riehle. All in favor, so carried.
- Carolynn Dufft has talked to Mark Tyoe about the wood carving. Carolynn has drafted a sketch of how it should look and has emailed it to him.
- The Community Survey is on the website; about a month or more. Carolynn has received 34 by mail so far and has entered information in Google forms for 22 so far. The Board can review results in Google Sheets.
- Carolynn will get information on an electric hand drier made by Aike, cost about \$100-140, and let Jim Dillon so that it can be ordered. Jim has discovered that the wiring will be easier than first thought.

NEW BUSINESS

- Carolynn Dufft met the new director of SALS, Kim Bolan. She came to the library for a visit on October 9th.
- The 2019 staff computer needs to be upgraded. Carolynn will put in an order for it through SALS.
- Carolynn Dufft will be on vacation from December 20 to January 6th. She has coverage while she is away.

Motion made by Biz Noonan at 6:16 pm and seconded by Kathy Riehle to go into Executive Session to discuss employment agreements, including salaries and wages. All in favor, so carried.

Motion by Kathy Riehle to return to regular meeting at 7:09 pm , second by Biz Noonan. All in favor, so carried.

- The Board voted to approve a 2% raise for the Librarian and 3% for assistant. Librarian's sick days and paid vacation remain the same. All in favor. So moved.

2026 Meeting Dates:

January 26, 2026 at 5:30pm

April 20, 2026 at 5:30pm

June 15, 2026 at 5:30pm

Aug 22, 2026 Annual meeting at 10am

October 5, 2026 at 5:30pm

The next meeting is scheduled for Monday, January 26, 2026 at 5:30 pm.

Kathy Riehle made a motion to adjourn the meeting at 7:55 pm. Biz Noonan seconded the motion. All in favor. Motion carried.

Respectfully submitted,
Katherine M. Riehle
Board of Trustees secretary